Position Applied F Bus Operator Cook Custodian Maintenance Mechanic Programmer Secretary Teacher Aide	*Application for Service Personnel todian tenance hanic grammer retary *Application for Service Personnel WETZEL COUNTY SCHOOLS 333 Foundry Street New Martinsville, WV 26155 Telephone: 304-455-2441 (Extension 31) Fax No.: 304-455-3446				
Social Security Nur	mber				Date
Name					
Present Address					Phone
Permanent Address		City		Zip F	Phone
PERSONA	Street		Sidile		
Are you 18 or older	?	_ Are you a citiz	en of the United S	States?_	
Are you able to per	form the esse	ential functions of th	ne position for wh	ich you a	are applying?
Have you ever bee	n dismissed o	r asked to resign fr	om a job?		
If yes, attach full ex	cplanation.				
Are you under cont	ract to any sc	hool system or cor	mpany?		
If so, when can you	ı be released?	·			
When can you repo	ort for an interv	view?			
Do you have any o	criminal convid	ctions relating to c	hild abuse, sex-re	elated of	fenses, or possession of
controlled substance	ces with intent	t to deliver same?	** Yes No)	
If yes, name state,	dates and exp	olain			
					-

* AN OFFICIAL SERVICE PERSONNEL POSITION BID FORM MUST BE COMPLETED IN ORDER TO BE CONSIDERED FOR EMPLOYMENT IN A SPECIFIC POSITION.

** (A conviction record will not necessarily be a bar to employment).

Reasons why you	u would like to	work for W	Vetzel County S	chools (Wr	ite a brief stat	ement, in long hand.)	
PRESENT	POSITIO	N					
Job Title							
Job Description (Major duties o	or responsi	bilities)				
School or Compa	any	(Nam			4 000	tica)	
Present Salary _		,	,	to leave th	Loca nis position	tion)	
EDUCATIO	ON						
	Name o	Name of School		Date Inclusi	s Diplom ve	Diploma or Degree Received (Yes/No)	
High School							
Business or Trade School							
Other							
WORK EX	PERIENC	E	L	ist most	recent exp	erien c e <u>first</u>	
Dates From To	Location		and Address Company	No. of Years	Job or Position	Reasons for Leaving	

If applying for a school b	ous operator position	, please complete the f	following information:
Number of years experien	ced driving Ca	ar Truck E	Bus
Do you have a "CDL" licer	nse?		
If yes, for what endorseme	ents?		
Has your operator's licens	e ever been revoked?		
Have you ever been convi	cted of Driving Under th	ne Influence?	
(All applicants' traffic violated Charleston).	tions and accidents will	be checked through the	State Police Headquarters in
REFERENCES		ree references who can ghance, working ability, pers	ve first-hand knowledge of conality, and character.
NAME	ADDRESS	TELEPHONE	OFFICIAL POSITION

DISCRIMINATION PROHIBITED: As required by federal laws & regulations, the Wetzel County Board of Education does not discriminate on the basis of sex, race, color, religion, handicapping conditions, or national origin in employment or in its educational program and activities.

Application will be kept on file for one year after which it will be discarded unless you request that it be kept on file for an additional year.

According to state law, all persons employed by the Board of Education shall have a chest x-ray or approved tuberculosis test every two years, and the results must be on file in the County Office.

This application conforms to the West Virginia Human Rights Acts, West Virginia Code Section 5-11-9.

Notice to all Applicants

According to West Virginia Code 18A-4-8b, any job openings for school service personnel shall be filled based upon seniority, qualifications, and evaluation of past service in the following order:

- 1. Regularly employed service personnel
- 2. Service personnel whose employment has been discontinued because of a previous reduction in work force
- 3. Substitute service personnel
- 4. New service personnel

I affirm that my statements and answers on this application are correct to the best of my knowledge.

Cianatura		
Signature		